

35801 SW 186 Avenue, Florida City, FL 33034
Tel 305-245-7738 Fax 305-247-2619
www.centrocampesino.org

VOLUNTEER FORM

Name: _____ Phone Number: _____

Address: _____

Email: _____

Emergency Contact: _____ Relationship: _____

Phone: _____

SKILLS AND INTERESTS: (Please attach your resume)

Education Background: _____

Language you speak or write: _____

Computer Skills: _____

Volunteer Experience: _____

Other: _____

IS THERE A PARTICULAR TYPE OF VOLUNTEER WORK THAT YOU ARE INTERESTED IN?

(Check all that apply)

- Working one-on-one with clients Teaching Adults Fund-Raising Maintenance
 Working directly with a staff as an assistant Helping in general administrative duties
 Working with children Working with senior citizens No preference
 Other: _____

AVAILABILITY

FLEXIBLE WEEKDAYS WEEKENDS Other: _____

WHAT HOURS ARE YOU AVAILABLE? : _____

HOW DID YOU HEAR ABOUT US?

Agency Referral Walk-In Volunteer Referral Other: _____

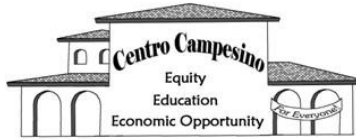
REFERENCES:

List name and phone number of two personal references

Name: _____ Phone: _____

Name: _____ Phone: _____

Signed: _____ Date: _____



ASSUMPTION OF RISK AGREEMENT AND RELEASE

I fully understand that by volunteering to assist Centro Campesino Farmworker Center, Inc. (herein referred to as CCFC) I am volunteering solely at my own risk.

I further acknowledge that CCFC will not be held liable for any damages arising from personal injuries sustained by me at the work site or traveling to and from my volunteer assignments for CCFC .

I further fully and forever release and discharge CCFC and its directors, employees, and agents from any and all claims, demands, damages, or causes of action, present or future, whether the same be known, anticipated or unanticipated, resulting from arising out of such services.

I hereby attest that I have completely read and understand the forgoing Assumption of Risk Agreement and Release on this _____ day of _____, 20____.

Volunteer Name

Volunteer Signature

Parent/ Guardian's Name

Parent/ Guardian's Signature



Thank you for your interest in Centro Campesino Farmworker Center (CCFC)'s work. We are delighted to have you as a member our team and as such we want you to be safe and to reach your potential.

During your time at CCFC you might have questions or concerns and we want you to reach out to your supervisor for clarification.

CCFC has a serious commitment to client confidentiality and therefore we ask you to carefully read and sign the following agreement:

Confidentiality and Conduct Agreement for Volunteers

As a volunteer for the Centro Campesino Farmworker Center, CCFC, I understand and agree to follow standards and rules regarding confidentiality and conduct. In order to work at CCFC' office, I commit myself to the following:

- I will complete all training required for CCFC volunteers. In addition, I will attend all mandatory volunteer meetings and additional trainings.
- I understand that I have to dress in business casual attire (no flip-flops, shorts low cut blouses or tank tops)
- I agree to never reveal the content of a telephone call, a conversation with a client, another volunteer or a staff member, or electronic communication between any of these parties, to anyone outside of CCFC. I understand that as part of my work I may be privy to personal information of clients, which may not be shared.
- I understand that CCFC is authorized to obtain confidential documents from clients and that they may only be used for the purpose authorized by the client.
- I agree to never reveal information contained in clients' files.
- I agree to never reveal the names of those who attend CCFC presentations, events, workshops, or classes.
- I agree to distribute only information/material approved by CCFC or programs held by the organization.
- I agree never to reveal personal information of any client to another organization without the express permission of the manager of the department I am working/volunteering in.

Volunteer Name

Signature

Date