

**Please return completed application to: Centro Campesino Farmworker Center, Inc. C/O Mayra Rodriguez P.O. Box 343449 Florida City, FL 33034

www.centrocampesino.org

HOUSING ASSISTANCE PRE-APPLICATION CHECK LIST

Attached please find the Weatherization Housing Assistance Application. Please be aware that all funds have been allocated, however your application will remain as pending until further funds are awarded. The following items must be included with your original completed application. Applications must be returned via mail, **no faxes will be allowed**. **Please do not send original documents, only copies that we may keep:**

- Clear picture ID (Florida issued Identification Card or Drivers License) and social security for Head of Household.
- Copies of social security cards for <u>all</u> household members.
- Attached Social Security Information Collection Form Signed and Dated
- Attached Privacy Policy Form Signed and Dated
- Proof of income which must be included for all income coming into to the household: W-2 forms, Social Security Benefit Notices, Evidence of Pension, Aid to Families with Dependent Children (AFDC) or T.A.N.F, last 3 pay stubs, ETC. **If you are disabled, you must provide proof of disability.**
- Proof of home ownership which can be proven with one of the following: Tax Bill, Homestead Exemption or Deed. Mortgage documents or proof of house insurance will not be accepted as proof of homeownership. If renting, landlord must be willing to participate and sign the Landlord Agreement Form and present proof of homeownership as well by any of the items previously stated.
- Latest copy of electric bill. Please do not send receipts as this will not be considered as proof and would delay your approval process.

Once application has been completely filled out and all items on the checklist are attached **please return application via mail to the main office at:**

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If you have any questions, please contact Mayra Rodriguez at (305) 245-7738 Ext# 236

<u>Main Office</u> 35801 SW 186 Ave Florida City, Florida 33034 Mail To: PO Box 343449 Tel: 305-245-7738 Fax: 305-247-2619

> NeighborWorks® CHARTERED MEMBER