



Applicant Profile - Tenant

Applicant: _____	Co-Applicant: _____
Date of Birth: ____/____/____	Date of Birth: ____/____/____
SSN: ____/____/____	SSN: ____/____/____
Email: _____	Email: _____
Cell Phone: _____	Cell Phone: _____

Applicant
 Gender: (___) Male (___) Female
 Status:
 (___) Married (___) Divorced
 (___) Single
 (___) Separated

Co-Applicant
 Gender: (___) Male (___) Female
 Status:
 (___) Married (___) Divorced
 (___) Single
 (___) Separated

Total Number of Persons in the Household (____)
 Number of persons receiving income (____)
 Number of minors (____)
 Are you a farmworker? (___) yes (___) no

Current Address:

_____ Apt. # _____
 City _____ State _____ Zip Code _____

Date of current Lease: _____ Monthly Rent: _____

Landlord Contact Person:

Name: _____ Phone # _____

Address: _____

City: _____ State: _____ Zip Code _____



Applicant Race/Ethnicity

Hispanic ___ Non-Hispanic ___

Race:

(___) American Indian/Alaskan Native (___)
 African American (___) White (___) Asian
 (___) Other

Co-Applicant Race/Ethnicity (If Applicable)

Hispanic ___ Non-Hispanic ___

Race:

(___) American Indian/Alaskan Native (___)
 African American (___) White (___) Asian
 (___) Other

MONTHLY SOURCES OF INCOME

SOURCE OF INCOME	APPLICANT	CO-APPLICANT (if applicable)
Salary		
Self-Employment		
Alimony/Child Support		
Social Security		
Disability / Pension		
Public Assistance		
Real Estate (Rental Income)		
Investment Dividends		
Unemployment Checks		
Food Stamps		
Other		
TOTAL INCOME		

Agency Disclosure

Centro Campesino Farmworker Center, Inc. (CCFC) provides counseling/coaching and education services to assist with credit rebuilding, creating a monthly expense plan to improve the financial capability and/or to purchase a home. As a client of Homebuyer/Homeowner Solutions Department you have the right to know the following:

CCFC is a not-for-profit organization and does not charge fees for its housing counseling services; however, the client may be asked to pay for certain third-party service fees, such as the cost of obtaining a tri-merge credit report. If you wish to pursue any form of down payment assistance, CCFC will work with you to identify the approved lender for these programs.

CCFC is certified by the US Department of Housing and Urban Development (HUD). CCFC maintains partnership with national, state and local community public and private businesses. CCFC receives funding sources from these partnerships. Major funding includes, but is not limited to Miami-Dade County, UNIDOS US, NeighborWorks America, Bank of America, Citi Foundation, Wells Fargo Foundation, Chase, HSBC and others. CCFC is always seeking new partners and contributors whose generous support makes it possible for CCFC to offer housing counseling and classes free-of-charge to our clients

Clients have absolute freedom of choice in selecting and engaging with industry professionals working in the homeownership promotion and/or preservation services. Industry professionals (lenders, realtors, title companies, insurance companies, etc.) regularly assist CCFC by making presentations covering their areas of expertise in our workshops. Clients that are informed about these industry representatives are volunteers speaking generally about products and services and clients are under no obligation, nor is there any expectation by CCFC HHS counseling staff, for clients to contract with any of these individuals. Clients are expected to make voluntary and informed decisions based on their own preferences free of coercion, intimidation or pressure from CCFC or any industry representative to whom they may be introduced through their participation in our classes or programs.

Agency Disclosure: As a client, you have the right to decide to terminate your relationship with CCFC. I/We understand that this needs to be done in writing via email, US Postal Service mailing, or delivered in person to CCFC's offices.



Authorization Form

1. I understand that CCFC provides housing stability counseling after which I will receive a written action plan consisting of recommendations for handling my situation, possibly including referrals to other housing agencies as appropriate. ____ I Choose to Opt Out
2. I agree to allow CCFC to pull my credit report at the time of intake. In lieu of a new credit pull, I agree to provide CCFC with a copy of my credit report dated within 30 days of the intake date. ____ I Choose to Opt Out
3. I understand that CCFC receives Congressional funds through the Housing Stability Counseling Program (HSCP) and as such, is required to submit client-level information to the online reporting system and share some of my information with HSCP administrators or their agents for purposes of program monitoring, compliance and evaluation. ____ I Choose to Opt Out
4. I give permission for HSCP administrators and/or their agents to follow-up with me between now and June 30, 2026, for the purposes of program evaluation. ____ I Choose to Opt Out
5. I may be referred to other housing services of the organization or other agency or agencies as appropriate that may be able to assist with concerns that have been identified. I understand that I am not obligated to use any of the services offered to me.

Privacy Policy

Centro Campesino Farmworker Center, Inc. values your trust and is committed to the responsible management, use and protection of personal information. We are committed to assuring the privacy of individuals and/or families who have contacted us for assistance. We realize that the concerns you bring to us are highly personal in nature. We assure you that all information shared both orally and in writing will be managed within legal and ethical considerations. Your “nonpublic personal information,” such as your total debt information, income, living expenses and personal information concerning your financial circumstances, will be provided to creditors, program monitors, and others only with your authorization. We may also use anonymous aggregated case file information for the purpose of evaluating our services, gathering valuable research information and designing future programs.

Types of information that we gather about you

- Information we receive from you orally, on applications or other forms, such as your name, address, social security number, assets, and income;
- Information about your transactions with us, your creditors, or others, such as your account balance, payment history, parties to transactions and credit card usage; and Information we receive from a credit reporting agency, such as your credit history.
- You have the opportunity to “opt-out” of disclosures of your nonpublic personal information to third parties (such as your creditors), that is, direct us not to make those disclosures.
- If you choose to opt-out, we will not be able to answer questions from your creditors. If at any time, you wish to change your decision with regard to your opt-out, you may call us (305-245-7738x227)

Release of your information to third parties

- So long as you have not opted-out, we may disclose some or all of the information that we collect, as described above, to your creditors or third parties where we have determined that it would be helpful to you, would aid us in counseling/coaching you, or is a requirement of grant awards which make our services possible.
- We may also disclose any nonpublic personal information about you to anyone as permitted by law (e.g., if we are compelled by legal process).
- Within the organization, we restrict access to nonpublic personal information about you to those employees who need to know that information to provide services to you. We maintain physical, electronic and procedural safeguards that comply with federal regulations to guard your nonpublic personal information.

I acknowledge that I have received a copy of (Organization) privacy policy.

Client Signature _____

Date

Client Signature _____

Date

