



POSITION:	Maintenance Technician with *HVAC Certification	REPORTS TO:	Director of Maintenance and Property Management
CLASSIFICATION:	Full Time	DEPARTMENT:	Maintenance

PRIMARY RESPONSIBILITIES:

Centro Campesino is looking for a dependable, hardworking and capable team player to join our company. A Maintenance Technician with *HVAC certification is responsible for keeping our affordable housing units and facility operating and repairing any problems when they are discovered. Inspect, repair, and maintain air conditioning (HVAC) systems. Perform a wide range of repair tasks including but not limited to the following:

ESSENTIAL JOB REQUIREMENTS:

- Inspects, troubleshoots problems and performs routine maintenance on HVAC systems to ensure they operate properly.
- Installs replacement parts on existing HVAC units.
- Installs ductwork and thermostats to control HVAC system.
- Performing routine maintenance around and inside the units such as fixing structural damage, for example, window, door or wall repair.
- Repairing broken or leaking plumbing to avoid water damage and restore full use of water fixtures.
- Repairing/replacing damaged light fixtures and other basic repairs.
- Fixing potential safety hazards to avoid injuries.
- Performs other related duties as assigned by Property Manager.

JOB EXPERIENCE AND EDUCATIONAL REQUIREMENTS:

- Three plus (3+) year of relevant experience.
- Excellent problem-solving and analytical skills.
- Excellent mechanical skills.
- Ability to use power and hand tools.
- Knowledge and certification of HVAC systems and equipment.
- Ability to use thermometers, pressure gauges, and other testing devices to evaluate HVAC system.
- Ability to follow instructions.
- Excellent communication skills.
- Ability to work after hours, over weekends and on public holidays with short or no notice.
- *HVAC License/Certification (required).
- High school diploma or equivalent.
- Vocational/technical school training or apprenticeship required.
- EPA Card (required).
- Driver's License (required).
- Must have reliable private transportation
- Satisfactory completion of pre-hire drug screening, credit check, national background screening and satisfactory work references.

COMPENSATION:

Position Hourly Scale: Minimum \$18,75: Midpoint \$22.50: Maximum \$27.00, depending on certification and experience. *Overtime may be available with prior approval.

Benefits: 100% Company-paid health insurance, annual leave and sick leave, paid holidays, company-paid life insurance and long-term disability insurance. Employer's contribution to 403-B retirement plan after one year of employment). Please send cover letter and resume to Mr. Marvin Diaz at MDiaz@ccfcfl.org. No phone inquiries will be accepted. Centro Campesino is an Equal Opportunity Employer.